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| <i>HEALTH AND SAFETY MANUAL</i> | |  |
| Title: Marine Transportation | | |
| Approved by: Greg Savoy | | Rev. 2/14/12 |

1 Purpose/Scope:

The purpose of this plan is to provide a set of rules for employees to follow when they are involved in marine transportation to and from offshore locations.

This plan applies to all personnel who work offshore.

2 Requirements:

- 2.1 Only properly licensed vessel captains shall navigate marine vessels.
- 2.2 The safe operation of a vessel is the exclusive duty of the captain and owner of the vessel. The captain has full authority during all phases of marine transportation.
- 2.3 The captain of the vessel has the authority to refuse passage to anyone considered an unsafe passenger.
- 2.4 All employees must adhere to the Personal Flotation Device (PDF) rules to board any vessel. The captain of a vessel will refuse to allow persons not adhering to the PFD rule.
- 2.5 The captain of the vessel may require that seat belts be worn where available.
- 2.6 The captain of the vessel can refuse transportation of any hazardous materials that have not been properly identified, classified, named, packaged, marked, labeled, and manifested.
- 2.7 Materials, equipment, tools, containers, and other items used in the Outer Continental Shelf (OCS) that are of such shape or configuration that they are likely to snag or damage fishing devices will be handled and marked as follows:
 - 2.7.1 All loose materials, small tools, and other small objects will be kept in a suitable storage area or a marked container when not in use.
 - 2.7.2 All cable, chain, or wire segments will be recovered after use and securely stored until suitable disposal is accomplished.
 - 2.7.3 Skid-mounted equipment, portable containers, spools, reels, and drums will be marked with the owners' name before use or transport over offshore waters.

2.7.4 All markings must clearly identify the owner and must be durable enough to resist the effects of the environmental conditions to which they may be exposed.

2.7.5 The above markings cannot be made with chalk, grease pencil or crayon, marking pens, non-waterproof decals, or water-based paints.

3. Reference:

None

4. Exhibits:

None